



**YBB**  
**York Bike Belles**

**York Bike Belles  
Community Interest Company**

**Annual Report and Unaudited Accounts**

**For the year ending 28 February 2023**

**Company Registration Number: 12470154**

## Contents

	Page
Company Information	3
Directors' Report	4
Accountants' Report	8
Income Statement	9
Statement of Financial Position	10
Notes to the Financial Statements	11

## Company Information

For the year ending 28 February 2023

Company Name:	York Bike Belles Community Interest Company
Governance Structure:	Company limited by guarantee
Company Registration Number:	12470154 (England and Wales)
Registered Office Address:	50 Trafalgar Street York North Yorkshire YO23 1HZ
Directors:	Dawn Barker Gabriella Gorin Helena Margaret Groom Gillian Angela Harber Alison Janet Holmes Sheridan Kate Piggott
Accountants:	Equilibrium Accountants Ltd 48 Goodramgate York North Yorkshire YO1 7LF

# Directors' Report

For the year ending 28 February 2023

The directors present their report and accounts for the year ending 28 February 2023.

## Principal Activity

The principal activity of the community interest company during the year was to promote walking and cycling, as a way of improving wellbeing, community life, green spaces and tackling inequalities and climate and nature crisis, in the city of York.

## Directors

The following directors were appointed during the year:

- Dawn Barker
- Gabriella Gorin
- Helena Margaret Groom
- Gillian Angela Harber
- Alison Janet Holmes
- Sheridan Kate Piggott

## Directors Statement

York Bike Belles CIC is an award-winning not-for-profit community organisation. We incorporated as a Community Interest Company (CIC) on 18 February 2020.

We work towards a vision of York as a healthy, green, and kind city, where everyone thrives, now and in a sustainable future. Our objectives are to enable residents of all ages, abilities, and life situations to walk and cycle as the natural way to get around York, while improving wellbeing, community life, green spaces, and tackling inequalities and the climate and nature crises.

**In 2022/23, we significantly expanded and developed our work and organisation in response to need, and to better deliver against our organisational objectives for the benefit of York residents. We delivered 328 free walking, cycling and nature activities to 888 York residents. We worked with 32 volunteers for 3840 volunteer hours, and with 25 delivery partners.**

Have a look at our "Experience York Bike Belles 2022" video at [https://youtu.be/y\\_xiAs1PwFA](https://youtu.be/y_xiAs1PwFA).

We invested in legacy actions to help our work become more sustainable, with the purchase of a second Cycling Without Age Triobike Taxi, more trained volunteers to help deliver future activities, more YBB Team training in Nature-based Wellbeing, Digital and Evaluation skills, better internal procedures and resources, and a better-connected network of partners and referrers.

### **We improved our Start Cycling and Car-Lite Living Services**

We developed our Start Cycling Support into a new 12-week Pathway to include advice, bike hire, and ongoing Training, Bike Buddying, Nature Rides and Bike Maintenance Workshops. We worked with local partners to support Ukrainian refugees and their children into cycling as a mode of a low-cost transport around the city. We developed our place-based community engagement in the Westfield Ward of York. We integrated a new 'Car-Lite Living' scheme to encourage participants to reduce their car use, as part of a National Lottery-funded 'Together For Our Planet' environmental programme. We developed new tailored walking, cycling and public transport Personal Travel Plans to further support residents into sustainable travel.

Participants were aged 7 to 82 and the majority self-reported physical or mental health challenges. The Start Cycling with Cake Confidence scheme enabled 88% of participants to start cycling or cycle more often. After Car-Lite Living support, the majority of participants walked or cycled more locally, with fewer car journeys.



### **We expanded our Cycling Without Age Rides**

We bought a second Triobike Taxi and set up a 'Northern Hub' to store the new bike and from which we offered more Rides to Care Partners and community organisations in the north of the city. We recruited, trained, and supported more volunteers to deliver Rides as 'Pedallers' or 'Companions'.

We developed new Community Nature Rides, with a free offer of Rides to individuals of any age with restricted mobility or disability. This was part of a National Green Social Prescription 'Test and Learn' programme, funded by Humber and North Yorkshire Health and Care Partnership.

Participants were aged 25 to 102, and the majority self-reported some form of disability. After Rides, the majority of participants said they felt happier, more relaxed, less anxious or stressed and more connected to nature.

Margaret said "The Rides are excellent! I love being outdoors, meeting people on the bike and seeing plants and trees change through the year."

### **We improved our Nature-based activities**

We increased the frequency of our Nature Time Walks and Rides to several times a month. We developed our knowledge of habitats and species along Green Routes in the city. We developed our delivery skills based on Nature Connection, Five Ways to Wellbeing and Nature on Prescription guidance. We integrated sensory and mindfulness elements in activities to improve their wellbeing impact on participants and to ensure they are accessible for a wide range of participants, with a focus on older and disabled groups. We delivered ongoing Nature-based Wellbeing training to the YBB Team. We collaborated with other nature organisations including St Nicks, York Greenways, Sustrans and the RSPB.

Participants were aged from 4 months to 102. After Nature-based activities, 85% of participants said that they learnt new things, felt more connected to nature, and said that they would care for nature more. The majority of participants also said they would walk or cycle more locally.

### **We continued to improve Community Life**

We recruited, trained, and supported more volunteers. We created 2 new volunteer roles – 'Cycling Without Age Companions' and 'Nature Walk Leaders'. We offered training in First Aid, Safeguarding, Pedaller, Companion, and Walk/ Ride Leader roles, Nature-based Wellbeing and Digital skills, and developed regular Volunteer Walks and Socials. We worked with more partners across the city to refer people to our activities, especially York's Social Prescribing Team.

We participated in more local and regional Networks, including (Green) Social Prescribing, Dementia, Social Care and Mental Health, Refugee Support, Carers, and Environmental networks. We participated in York's Environment Week.

### **We continued to have excellent Wellbeing Outcomes in all our activities**

- The majority of our Start Cycling participants increased confidence, learnt new skills, felt happier, with less anxiety, more connected to other people, more part of their community and felt they had more freedom. Ellie said "I have a history of anxiety and now feel a lot more confident. It's been brilliant for my mental health."
- The majority of our Cycling Without Age Ride passengers with the capacity to respond said that they felt happier after Rides. The Wellbeing Coordinator at Chocolate Works Care Village said "Without exception, our residents are noticeably happier after the Rides."
- The majority of our Walking Book Group participants improved social contact and helped build relationships. One participant said, "I love the little network of friends I've made through YBB."
- The majority of our Nature Time Walk and Ride participants improved their mood and reduced feelings of anxiety and stress after activities. Pearl said, "I felt a right sense of peace and stillness listening to the birds". Christine said "Exhilarating! After the Ride, my stress levels disappeared."
- The majority of the YBB Team reported an increased sense of satisfaction and purpose in life. Julie (Coordinator) said "Through involvement with YBB, I feel like a positive and valued part of my community". Laurence (Volunteer) said "I ended each Ride feeling uplifted, more connected with nature, and more familiar with my home city."

### **We continued to tackle inequalities**

The majority of participants in our Start Cycling and Cycling Without Age Rides schemes were women, older (60+), and/or self-reported physical or mental health challenges.

In addition, our Start Cycling Scheme offered outreach cycling support sessions in Westfield Ward, which has the highest level of deprivation in the city. Our Cycling Without Age Nature Rides offered access to sociable, outdoor, and nature-based activities to York residents of all ages with disabilities living both in Care Homes and in the Community across the city. Consequently, we tackled the health inequalities often faced by these residents.

#### **We continued to Improve our Organisational Resilience**

- We grew our paid Staff Team, with a Programme Manager, two Coordinators, two Trainers, an intern, and a new Cycling Coach role.
- Thanks to City of York Council business financial support, we worked with a professional consultant to develop a new "YBB" brand, now used on all our marketing materials.
- We further improved our organisational expertise in digital skills working with a Journalism and Film intern and developed a suite of new videos on YouTube. We increased our online community to 5869 followers on four social media channels.
- We improved our Monitoring and Evaluation skills by working with a professional Evaluator.
- We improved our internal procedures and resources, our financial accounting skills, and developed a new YBB Strategy 2023 – 2028 at <https://yorkbikebelles.community/resources/york-bike-belles-cic-strategy-2023-2028/>.

**The value of our work was recognised in York. Joe Michell, Head of Communities at City of York Council said, "We recognise York Bike Belles as an outstanding charitable organisation in the city". We were "Highly Commended" at the York Sport Awards 2022.**

We were able to offer our activities free of charge to York residents, thanks to funding from grants, donations, and sponsorship. In this period, we were grateful for funding from The National Lottery Community Fund, My Sight York, Two Ridings Community Foundation, Chocolate Works Care Village, Humber and North Yorkshire Health and Care Partnership, Purey Cust Trust, Northern Customer and Community Improvement Fund (CCIF), Sport England, Dunnington Community Events, City of York Council, Local Giving and the Postcode Neighbourhood Trust, Asda Green Tokens, and St Chads Church.

We were also grateful to our delivery partners Cycle Heaven bike shop and York St John University who provided free of charge delivery support.

Sport England funding enabled us to develop our Start Cycling scheme in this period; Humber and North Yorkshire Health and Care Partnership, Dunnington Community Events and Northern CCIF enabled us to develop our Cycling Without Age Rides; and financial support from My Sight York and the Purey Cust Trust enabled us to develop our Nature Time Walks and Rides.

Finally, we secured a grant from Two Ridings Community Foundation (York Step Change Fund) to sustain and develop our work in the following year.

Please note, that as the accounts are being prepared in accordance with FRS 105, the Financial Reporting Standards applicable to the micro-entities regime, our operating surplus for the year of £9,888 is referred to as a profit. However, in line with our status as a Community Interest Company, as defined under the Company (Audit, Investigations and Community Enterprise) Act 2004, this profit will be designed towards the company's overall social objectives and no distributions will be made.

#### **Charitable and Political Donations**

During the financial year, no political or charitable donations were made.

#### **Statement of directors' responsibilities**

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations. Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standard and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period.



In preparing these accounts, the directors are required to:

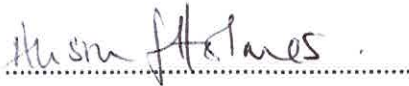
- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent, and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Small Company Provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the Board of Directors

  
.....

Allison Janet Holmes  
**Director**

Approved by the board on ...28/6/2023.....

# Accountants' Report

For the year ending 28 February 2023

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of York Bike Belles Community Interest Company for the year ending 28 February 2023 as set out on pages 9 – 12 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements, which are detailed at [icaew.com/membershiphandbook](http://icaew.com/membershiphandbook).

This report is made solely to the Board of Directors of York Bike Belles Community Interest Company, as a body, in accordance with the terms of our engagement letter dated 8 September 2021. Our work has been undertaken solely to prepare for your approval the accounts of York Bike Belles Community Interest Company and state those matters that we have agreed to state to the Board of Directors of York Bike Belles Community Interest Company, as a body, in this report in accordance with AAF 07/16 as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than York Bike Belles Community Interest Company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that York Bike Belles Community Interest Company has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of York Bike Belles Community Interest Company. You consider that York Bike Belles Community Interest Company is exempt from the statutory audit requirement for the period.

We have not been instructed to carry out an audit or a review of the accounts of York Bike Belles Community Interest Company. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.



.....  
Nicola Ainscough ACA BSc  
**Managing Director**

Equilibrium Accountants Ltd  
48 Goodramgate  
York  
North Yorkshire  
YO1 7LF

8 June 2023



# Income Statement

For the year ending 28 February 2023

	Year ending 28 Feb 2023	Year ending 28 Feb 2022
	£	£
Turnover	60,982	16,121
Other Income	-	-
Cost of raw materials and consumables	(1,364)	(98)
Staff costs	(41,369)	(14,652)
Depreciation and other amounts written off assets	(2,325)	-
Other charges	(6,036)	(3,252)
Tax	-	-
Profit	<u>9,888</u>	<u>(1,881)</u>

The notes on pages 11-12 form a part of these financial statements.

# Statement of Financial Position

For the year ending 28 February 2023

	Notes	Year ending	
		28 Feb 2023	28 Feb 2022
		£	£
Fixed assets		6,975	-
Current assets		13,350	19,122
Prepayments and accrued income		651	473
Creditors: amounts falling due within one year		-	-
Net current assets (liabilities)		14,001	19,595
Total assets less current liabilities		20,976	19,595
Creditors: amounts falling due after more than one year		-	-
Provision for liabilities		-	-
Accruals and deferred income	7	(10,368)	(18,875)
Net assets		10,608	720
Capital and reserves	8	10,608	720

The notes on pages 11-12 form a part of these financial statements.

For the year ending 28 February 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the micro-entity provisions of the Companies Act 2006 and FRS 105, the Financial Reporting Standard applicable to the Micro-entities Regime.

Approved by the board on 28/6/2023

  
 Alison Janet Holmes  
 Director

Company Registration No: 12470154

# Notes to the Financial Statements

For the year ending 28 February 2023

## 1. STATUTORY INFORMATION

York Bike Belles Community Interest Company is a private company, limited by guarantee without share capital, registered in England and Wales, registration number 12470154. The registered office and principal place of business is 50 Trafalgar Street, York, North Yorkshire, YO23 1HZ

## 2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with the Companies Act 2006 and FRS 105, the Financial Reporting Standard applicable to the Micro-entities Regime.

## 3. DIRECTORS' ADVANCES, CREDIT AND GUARANTEES

During the year no benefits, in the form of advances, credits, and guarantees, were conferred upon the directors of the company.

## 4. GUARANTEES AND OTHER FINANCIAL COMMITMENTS

During the year no guarantees or other financial commitments were made.

## 5. AVERAGE NUMBER OF EMPLOYEES

During the year the average number of employees was 0 (2022: 0).

## 6. ACCOUNTING POLICIES

### Basis of accounting

The financial statements are prepared on a going concern basis, under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the entity.

### Revenue Recognition

Revenue is recognised in respect of non-government non-exchange transactions, donations, and funds received for goods and services supplied during the financial period on receipt.

Government Grants have been recognised using the accrual model.

### Fixed Assets

All fixed assets are capitalised and included, at cost, including any incidental expenses of acquisition.

Depreciation is provided on tangible fixed assets at rates calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Bikes	25% Straight Line
-------	-------------------



## 7. ACCRUALS AND DEFERRED INCOME

Using the accrual method, the following grants, received during the financial year, have been classified as deferred income to recognise the income received on a systemic basis over the period in which related costs will be incurred.

	Year ending 28 Feb 2023 Total £	Year ending 28 Feb 2022 Total £
<b>Accrual</b>		
Accountancy Fees	420	360
<b>Deferred Income</b>		
Two Ridings Community Foundation	9,948	-
National Lottery Community Fund	-	9,970
Humber and North Yorkshire Health and Care Partnership	-	7,045
The Purey Cust Trust	-	1,500
	10,368	18,875

## 8. CAPITAL AND RESERVES

Using the accrual method, the reserved funds, have been classified as deferred income to recognise the income received on a systemic basis over the period in which related costs will be incurred. Therefore, only the unreserved funds are recognised in the capital and reserves balance in the accounts.

	Year ending 28 Feb 2023 Total £	Year ending 28 Feb 2022 Total £
<b>Reserved Funds</b>		
National Lottery Community Fund*	-	9,970
Humber and North Yorkshire Health and Care Partnership	-	7,045
The Purey Cust Trust	-	1,500
Two Ridings Community Foundation	9,948	214
Benenden Health	-	620
<b>Unreserved Funds</b>		
General	3,402	(227)
	13,350	19,122

\* Note: The Board have agreed, with the approval of the National Lottery Community Fund, that the small residual surplus of £211, generated by an acceptable level of deviation from the budgeted spending originally provided for in the funding application, be released into general funds, following completion of the project.